



SWEETWATER COUNTY TRAVEL & TOURISM BOARD

September 18, 2023

The Sweetwater County Joint Travel and Tourism Board (SWCTTB) is accepting bids for one (1) AWD SUV. Sealed bids must be received by the SWCTTB CEO at 1641 Elk Street, Rock Springs, Wyoming by October 6, 2023, at 1:00 PM.

SWCTTB will consider the competency and responsibility of bidders in making the award. SWCTTB reserves the right to reject any and all bids, to waive informalities and technicalities, to reject portions of the bids and to award contracts in a manner consistent with the laws governing the State of Wyoming.

SCOPE AND SPECIFICATION

Vendors are invited to submit a bid for the Purchase of one (1) 2023 or newer, AWD SUV specified in "Section 3" for the Sweetwater County Joint Travel and Tourism Board.

Bids should also include a trade-in value for a 2022 Toyota Camry SN 4T1C11BK5NU070233.

Please submit your bid to:

USPS

Sweetwater County Travel and Tourism
ATTN: CEO
1641 Elk Street
Rock Springs, WY 82901

Or

In Person, FedEx, or UPS

Sweetwater County Travel and Tourism
ATTN: CEO
1641 Elk Street
Rock Springs, WY 82901



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SPECIAL TERMS, CONDITIONS & SPECIFICATIONS

1. SUBMISSION OF BIDS

Bids shall be enclosed in sealed envelopes, addressed to the Sweetwater County Joint Travel and Tourism Board with the name of the bidder. Bids must be received in the SWCTTB CEO office, marked "AWD SUV Bid" no later than the date and time set forth in the Invitation to Bid. It is the sole responsibility of the bidder to ensure that his or her bid reaches the CEO's Office. Any addenda should be enclosed in the sealed envelopes as well.

Items offered must meet required specifications and must be of quality, which will adequately serve the use and purpose for which intended. Full identification of each item bid upon, including brand name, model, catalog number, etc. must be furnished to identify exactly what the bidder is offering. The bidder must certify that items to be furnished are new and that the quality has not deteriorated so as to impair its usefulness. Unsigned bids will not be considered except in cases where bid is enclosed with other documents, which have been signed. The CEO will determine this.

The Sweetwater County Joint Travel and Tourism Board is exempt from federal excise tax and Wyoming sales tax with regards to goods and services purchased directly by Board.

Tax Exemption Certificates will be furnished upon request. Information submitted by a bidder in the bidding process shall be subject to disclosure after the opening in accordance with the Wyoming Public Records Act. Each page of proprietary information must be identified. Entire bid may not be deemed proprietary.

The Sweetwater County Joint Travel and Tourism Board is a political subdivision of the State of Wyoming as a Joint Powers Board. It is expected that the bidders shall find the most advantageous pricing that the SWCTTB would be eligible for. Should the Board need to seek membership in a cooperative purchasing organization to receive the most advantageous pricing, the bidder shall indicate so in their bid documents. Otherwise, as a local government agency, it is expected that the SWCTTB shall receive government pricing or better.



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2. AWARD

Award will be made to the lowest responsive and responsible bidder. Conditional bids are not acceptable. The quality of articles to be supplied, their conformity with the specifications, their suitability to the requirements of the SWCTTB, and the delivery terms will be taken into consideration in making the award. The Board may make such investigations as it deems necessary to determine the ability of the bidder to perform, and the bidder shall furnish to the Board all such information and data for this purpose as the Board may request. The SWCTTB reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the bidder that such bidder is properly qualified to carry out the obligations of the contract. The SWCTTB reserves the right to reject or accept any or all bids and to waive technicalities, informalities, and minor irregularities in bids received. The Bidder does not have the exclusive right to fill all of the SWCTTB's requirements for the goods or services awarded nor will the SWCTTB be obligated to purchase the estimated annual quantity, or any quantity contained in the bid document.

The SWCTTB reserves the right to make an award as deemed in its best interest, which may include awarding a bid to a single bidder or multiple bidders; or to award the whole bid, only part of the bid, or none of the bid to single or multiple bidders, based on its sole discretion of its best interest. In case of tie bid, the award will be made as follows:

1. The bid will be awarded to the in-County (Sweetwater) vendor.
2. The bid will be awarded to the in-State vendor.

It shall be the practice of the SWCTTB to give local vendors preference given that the quality, prior performance, availability of service, supplies and materials, delivery schedule and price are equal.

3. SPECIFICATIONS

Please quote price for a new 2023 or newer AT FWD SUV following specifications: Deviations from specified limits should show in dealer supplied spec sheet and will be evaluated.



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Specifications:

Exterior Color	White
Interior Color	Black/Grey or Beige with Carpet/Fabric
Engine	Minimum 265 hp 2.4L or V-6 Engine
Transmission	Automatic
Brakes	Power, ABS, All Wheel
Air Conditioning	Yes, manufacturer installed
Steering	Power
Tires	All Terrain Black Wall
Radio/Speakers	AM/FM (minimum), needs Bluetooth capability
Windows/Door Locks	Power
Seat	Front Bucket seats
Wipers	Intermittent
Mirrors	Heated, Power Adjustable
Front Bumper	Standard
Special Equipment Options	Cruise Control Remote Keyless Entry Full Size Spare Wheel & Tire



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BID FORM

Supply one (1) New AWD SUV completely equipped per listed specifications:

Name of Bidder: _____

Make and Model:

Year: _____

Color: _____

Dealer Retail Price: \$ _____

Total Discount(s): \$ _____

Manufacturer's Rebate: \$ _____

Final Price: \$ _____

Delivery Date: _____

Comments or Warranty Explanations (please use an additional sheet if necessary):

Additional Options and Cost (please use an additional sheet if necessary):



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Trade-In Value

Value Offered for Toyota Camry: \$ _____

Name of Bidder:

Point of Contact:

Address:

Phone: _____

Email: _____

Signature: _____

Date: _____